



Registration/Renewal of Tutorial or Coaching Institutions Application Form

Educational Institute Details (FORM 1)

Registration Type *: Fresh Renewal

Institution Name*: _____ Door No*: _____

Location*: _____ District*: _____

Mandal*: _____ Village*: _____ Pin Code: _____

Established Date / Proposed Date to Open* (DD/MM/YYYY): _____

Aims and objects in establishing the institution * _____

Details of the assets and liabilities including the investments in the banks and other commercial concerns *:

Particulars of the treasury challan under which the prescribed application fee has been paid*:

Particulars of the Registration Deposit amount, if already deposited in the joint account of the District Educational Officer and the individual/educational Management:

Infrastructure Details:

Accommodation (details of the number of class rooms with dimensions) *: _____

Details of the furniture provided* : _____

Details of the equipment and other material provided in the laboratory: _____

Details of the books provided in the library: _____

Details of the sanitary facilities provided : _____



Other Details:

Details of the teachers appointed, if already appointed, (Such as names, salary/wages paid, qualification and whether the qualification is adequate to teach the subjects to which they are asked to handle)*:

Classes/courses in which students are given coaching/proposed to be given coaching *:

Details of records and registers maintained by the institution, if already opened *:

Details of other institution run by the educational Management, if any:

Details of the hostel facility provided, if any:

Any other information the applicant would like to furnish:

Is Joint Account Opened? Yes NO IF YES :

Joint Account Number*: _____ Joint Account Opened Date* : _____ **DD/MM/YYYY**)

Bank/Post Office Name in which the Joint Account Opened*: _____

Branch of Bank / Post Office*: _____ IFSC Code: _____

Institution Owner /Education Agency Details

Owner/Agency Name*: _____ Father/Husband Name* :

Door No* : _____ Location* : _____ State: _____

District*: _____ Mandal*: _____ Village*: _____

Pin Code: _____ Mobile * : _____ Email Id* : _____

Delivery Type*: Manual Post- Local Post- Non Local



Documents List:

(NOTE: 1.Total size of Upload Document should not exceed 3 MB.2. All Upload Documents should be in PDF Format Only)

1. Application Form*
2. Certificate of Society Registration
3. Sanitary Certificate issued by the Municipal Authorities*
4. Fire Certificate issued by the Fire Service Department *
5. Building structural soundness certificate issued by an Engineer from Municipality*
6. Details of the Teachers Appointed*
7. Joint Account Details Form* (Is Joint Account Opened? Yes cases)

Applicant's Signature